



SEARCHPOINT LIMITED COMPANY

**CONSULTING IT PROFESSIONALS,
CIVIL ENGINEERS, SUPPLY CHAIN MANAGERS, &
TRAVEL AND TOUR CONSULTANS**

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EXECUTIVE DIRECTORS' OPENING MESSAGE

It is with great pride and a shared sense of purpose that we present SearchPoint Limited Company, a multidisciplinary consulting firm committed to delivering world-class professional services in Information Technology, Civil Engineering, Travel and Tour Services, and Supply Chain Management.

Our transition from a specialized IT services provider to a fully integrated consulting firm marks a significant milestone in our corporate evolution. This strategic expansion reflects our deliberate commitment to addressing the growing and diverse needs of modern institutions, industries, and communities through comprehensive, high-quality, and sustainable solutions.

SearchPoint Limited Company is built upon a foundation of technical excellence, professional integrity, and operational efficiency. Our team comprises highly skilled professionals whose expertise enables us to deliver innovative solutions, manage complex projects, and provide dependable advisory services across multiple sectors. We approach every engagement with discipline, accountability, and an unwavering focus on delivering measurable value to our clients.

We maintain the highest standards of professionalism, while ensuring that Health, Safety, Quality, and Environmental responsibility remain integral to our operations. Our leadership is committed to continuous improvement, institutional growth, and the development of systems that support long-term sustainability and service excellence.

Our collective vision is to position SearchPoint Limited Company as a leading consulting and professional services firm in Ghana and across Africa—recognized for reliability, innovation, and excellence in execution. We are confident in our capacity, strengthened by our people, our expertise, and our strategic direction.

We extend our sincere appreciation to our clients, partners, and stakeholders for their continued trust and confidence. Together, we look forward to building enduring partnerships and delivering exceptional value now and in the years ahead.

*Idun Jacob Joseph – Managing Director
Michael Osei – Operations Director
David Arhin – Director Of IT & Product Research*

INTRODUCTORY NOTE

SearchPoint Limited Company is a multidisciplinary consulting and professional services firm established in Ghana to deliver innovative, reliable, and high-quality solutions across Information Technology, Civil Engineering, Travel and Tour Services, and Supply Chain Management.

The company was founded with a clear vision to provide professional consulting services that address the operational, technical, and strategic needs of modern organizations. Building on our strong foundation in IT consulting, SearchPoint Limited Company has strategically expanded its capabilities to offer integrated engineering, travel consultancy, and supply chain solutions, enabling us to support clients across the full lifecycle of their projects and operations.

Our strength lies in our team of highly skilled and experienced professionals who combine technical expertise with practical industry knowledge. We are equipped to manage complex assignments, deliver specialized consulting services, and provide operational support to government institutions, private sector organizations, international agencies, and individual clients.

At SearchPoint Limited Company, we are guided by the principles of professionalism, integrity, efficiency, and excellence. We are committed to delivering solutions that meet the highest standards of quality while ensuring safety, sustainability, and client satisfaction.

Though progressive in our corporate evolution, our leadership and technical team bring together years of professional experience across multiple industries. This enables us to execute projects with confidence, precision, and accountability, regardless of scale or complexity.

SearchPoint Limited Company remains committed to building long-term partnerships and delivering exceptional value through innovative thinking, technical excellence, and disciplined execution.

THE BOARD OF DIRECTORS

SearchPoint Limited Company

COMPANY MISSION, VISION, GOALS AND OBJECTIVES

MISSION

Our mission is to provide cutting-edge solutions to drive growth, efficiency and success in the provision of IT, Civil Engineering, Supply Chain Management and Travel services.

VISION

Our vision is to be the leading firm which shapes a smarter & more connected future in Ghana and Beyond.

COMPANY GOALS AND OBJECTIVES

SearchPoint Limited Company is committed to achieving sustainable growth and delivering exceptional value through professional excellence, innovation, and strategic service delivery. Our corporate goals and objectives include:

1. Deliver Professional and Integrated Consulting Services

To provide high-quality consulting, engineering, travel, and supply chain solutions that meet international standards and exceed client expectations.

2. Promote Technical Excellence and Innovation

To leverage modern technologies, advanced engineering practices, and innovative methodologies to deliver efficient, reliable, and future-ready solutions.

3. Ensure Client Satisfaction and Long-Term Partnerships

To build and maintain strong, lasting relationships with clients through professionalism, transparency, reliability, and consistent service excellence.

4. Strengthen Operational Efficiency and Institutional Capacity

To continuously develop our human resources, systems, and operational processes to enhance productivity, service quality, and organizational effectiveness.

5. Support Infrastructure, Technology, and Economic Development

To contribute meaningfully to national and regional development through the delivery of IT systems, engineering infrastructure, travel facilitation, and efficient supply chain solutions.

6. Maintain the Highest Standards of Health, Safety, Quality, and Environmental Responsibility

To ensure all operations and projects are executed in compliance with professional, safety, and environmental standards.

7. Expand Market Presence and Strategic Partnerships

To establish SearchPoint Limited Company as a trusted consulting partner across Ghana and Africa through strategic collaborations, institutional partnerships, and service excellence.

CORE VALUES

At SearchPoint Limited Company, we are PRINCES when it comes to our core values. PRINCES not as in the sons of Kings but as guided by the following core values:

1. **Professionalism** – We uphold the highest standards in all our operations.
2. **Reliability** – We deliver on our commitments consistently and efficiently.
3. **Integrity** – We conduct our business with honesty, transparency, and accountability.
4. **Novelty** – We embrace modern technologies and continuous improvement.
5. **Client Focus** – We prioritize client needs and satisfaction in all our engagements.
6. **Excellence** – We are committed to delivering superior quality services.
7. **Safety and Responsibility** – We maintain strict health, safety, and environmental standards.

COMPANY KEY AREAS OF INTEREST AND SCOPE OF WORKS

SearchPoint Limited Company provides multidisciplinary consulting and professional services across Information Technology, Civil Engineering, Travel and Tour Services, and Supply Chain Management. Our scope of work covers advisory, design, implementation, operational support, and project management services.

Our key areas of interest and scope of works include the following:

1. INFORMATION TECHNOLOGY CONSULTING SERVICES

We provide comprehensive IT consulting, systems development, and digital infrastructure solutions to support modern organizational needs.

Scope of Services:

- IT Infrastructure Design, Deployment, and Management
- Software and Application Development
- Database Design, Management, and Administration
- Systems Integration and Automation
- IT Project Planning and Management
- IT Support and Systems Maintenance
- Cloud Systems Advisory and Deployment
- IT Training and Capacity Development
- Digital Transformation Consulting
- Cybersecurity Advisory and Risk Management

2. CIVIL ENGINEERING AND ENGINEERING CONSULTING SERVICES

We provide engineering consulting, design, and technical support services for construction and infrastructure projects.

Scope of Services:

- Civil and Structural Engineering Design
- Architectural and Engineering Drafting (CAD and BIM – Revit, AutoCAD)
- Construction Project Planning and Management
- Site Supervision and Technical Support
- Engineering Consultancy and Technical Advisory
- Quantity Surveying Support and Project Cost Advisory
- Infrastructure Planning and Development
- Engineering Documentation and Technical Reporting

3. TRAVEL AND TOUR CONSULTING SERVICES

We provide professional travel consultancy and support services for individuals, corporate organizations, and institutions.

Scope of Services:

- Travel Consultancy and Advisory Services

- Flight Reservations and Bookings Assistance
- Visa Advisory and Application Support
- Corporate and Institutional Travel Management
- Tour Planning and Coordination
- Business and Educational Travel Support
- Tourism Consulting and Advisory Services

4. SUPPLY CHAIN MANAGEMENT AND PROCUREMENT SERVICES

We provide procurement, logistics, and supply chain management services to support IT, engineering, travel operations, and client projects.

Scope of Services:

- Procurement of Equipment, Tools, and Technical Materials
- Logistics Planning and Coordination
- Supply Chain Planning and Management
- Vendor and Supplier Identification and Management
- Inventory Planning and Control
- Project Logistics and Materials Coordination
- Procurement Advisory Services
- Supply Chain Optimization and Efficiency Improvement

TARGET CLIENTS AND SECTORS

SearchPoint Limited Company provides services to a diverse range of clients, including:

- Government Ministries, Departments, and Agencies
- Private Sector Companies
- Construction and Engineering Firms
- Mining and Industrial Institutions
- Financial Institutions
- International Organizations and NGOs
- Educational Institutions
- Corporate Organizations
- Small and Medium Enterprises (SMEs)
- Individuals and Private Clients

COMPANY STRUCTURE (ORGANOGRAM)

SearchPoint Limited Company operates under a structured governance and operational framework designed to ensure efficiency, accountability, and professional service delivery across all divisions.

The company structure is organized as follows:

1. BOARD / EXECUTIVE LEADERSHIP

The Board level leadership is the topmost level of communication of the company. They are responsible for providing strategic direction, policy oversight, corporate governance and institutional growth planning. They are also responsible of portraying an exemplary role model in leadership, character development, and professionalism for the leaders below their communication line which in effect will affect the entire company structure. They are in the names of the following roles:

- Chief Executive Officer
- Managing Director
- Operations Director
- IT & Product Development Director

The Board / Executive Leadership is being headed by the **Chief Executive Officer** who provide strategic direction for the Board Members.

2. CORE OPERATIONAL DIVISIONS

To reflect your four primary objects, the company operates through four specialized divisions:

A. INFORMATION TECHNOLOGY DIVISION

Headed by: IT Manager

Units include:

- Systems Development Unit
- Infrastructure & Networking Unit
- Database & Systems Administration Unit
- IT Support & Maintenance Unit
- Training & Capacity Development Unit

Responsibilities:

- Software Development
- IT Infrastructure Deployment
- Systems Management
- Cybersecurity
- IT Project Management

B. CIVIL ENGINEERING DIVISION

Headed by: Engineering Manager

Units include:

- Structural Design Unit
- BIM & Drafting Unit (Revit / AutoCAD)
- Site Supervision Unit
- Project Planning & Management Unit
- Quantity Surveying Support Unit

Responsibilities:

- Engineering Consultancy
- Construction Supervision
- Infrastructure Planning
- Technical Documentation

C. TRAVEL AND TOUR DIVISION

Headed by: Travel & Tour Manager

Units include:

- Travel Advisory Unit
- Visa Support & Documentation Unit
- Corporate Travel Coordination Unit
- Tour Planning & Logistics Unit

Responsibilities:

- Travel Consultancy
- Flight & Reservation Support
- Visa Advisory
- Corporate Travel Management

D. SUPPLY CHAIN & PROCUREMENT DIVISION

Headed by: Supply Chain Manager

Units include:

- Procurement Unit
- Logistics Coordination Unit
- Vendor Management Unit
- Inventory Control Unit

Responsibilities:

- Equipment Procurement
- Project Logistics
- Supply Chain Optimization
- Materials Management

4. CORPORATE SUPPORT DEPARTMENTS

These support all operational divisions:

- **Finance & Accounts Department**

- Budgeting
- Financial Reporting
- Project Accounting

- **Human Resource & Administration Department**

- Recruitment
- Staff Development
- Compliance & Records

- **Sales, Marketing & Business Development Department**

- Client Acquisition
- Branding & Communications
- Proposal & Tender Preparation

STRUCTURAL SUMMARY (FOR ORGANOGRAM DIAGRAM)

Chief Executive Officer



Executive Directors



Managing Director



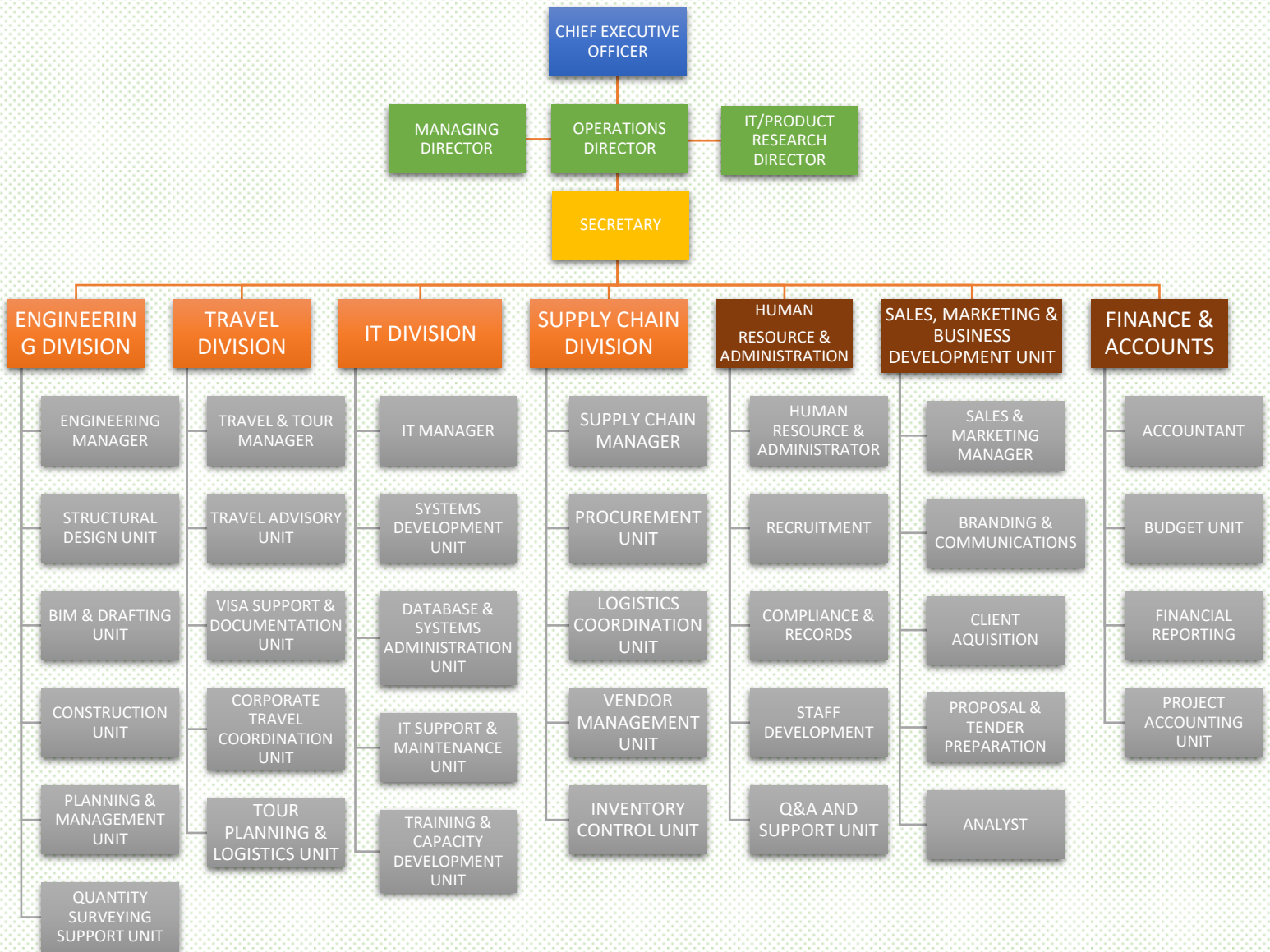
Operations Director



IT Division | Engineering Division | Travel Division | Supply Chain Division |

Finance | HR/Admin | Sales & Marketing

SEARCHPOINT'S ORGANIZATIONAL STRUCTURE (ORGANOGRAM)



EXECUTIVE DIRECTORS' COMPETENCIES

SearchPoint Limited Company is led by a dynamic and multidisciplinary Executive Leadership Team with combined experience spanning Information Technology, Civil Engineering, Project Management, Business Administration, Travel Consultancy, and Strategic Operations Management.

The Directors provide strategic oversight, institutional direction, and operational leadership across all service divisions of the Company.

1. STRATEGIC LEADERSHIP AND CORPORATE GOVERNANCE

The Executive Directors collectively possess competencies in:

- Corporate strategy formulation and execution
- Business development and institutional growth
- Policy development and governance oversight
- Regulatory compliance management
- Risk assessment and mitigation planning
- Investment structuring and partnership development
- Contract negotiation and stakeholder engagement

The leadership team ensures that all company operations align with long-term strategic objectives and corporate governance standards.

2. INFORMATION TECHNOLOGY AND SYSTEMS MANAGEMENT

The Directors bring strong expertise in IT systems management, digital infrastructure, and technical consulting, including:

- IT infrastructure planning and deployment
- Software and systems development oversight
- Database systems management
- Digital transformation strategy
- Cybersecurity awareness and system protection
- Technology-driven operational efficiency

This expertise supports the Company's IT Consulting Services division.

3. CIVIL ENGINEERING AND PROJECT MANAGEMENT

The leadership team possesses practical experience and technical knowledge in:

- Engineering design coordination
- BIM and CAD-based drafting systems
- Construction supervision and site management
- Project scheduling and planning
- Infrastructure development oversight
- Technical documentation and reporting

These competencies strengthen the Company's Civil Engineering and infrastructure consulting operations.

4. TRAVEL AND TOUR MANAGEMENT

The Executive Leadership includes experience in:

- Travel consultancy and coordination
- Administrative and documentation management
- Client service management
- Travel advisory and itinerary structuring
- Institutional and corporate travel planning

This experience ensures professional and compliant delivery of Travel and Tour Services.

5. SUPPLY CHAIN AND OPERATIONAL MANAGEMENT

The Directors collectively demonstrate expertise in:

- Procurement planning and vendor management
- Logistics coordination
- Inventory control systems
- Operational efficiency optimization
- Resource mobilization planning
- Financial oversight and cost control

This supports the Company's Supply Chain Management operations across all divisions.

6. CROSS-SECTOR EXPERIENCE

The Executive Directors have professional exposure in:

- Mining sector environments
- Government institutional settings
- Non-governmental organizations
- Engineering and construction firms
- Corporate administrative structures

This cross-sector experience enhances the Company's ability to adapt to diverse project environments.

7. LEADERSHIP PHILOSOPHY

The Executive Directors are guided by the principles of:

- Integrity
- Professional excellence
- Accountability
- Innovation
- Client-focused service delivery
- Sustainable business growth

Their leadership ensures that SearchPoint Limited Company operates with discipline, transparency, and measurable performance standards.



IDUN JACOB JOSEPH

**MANAGING
DIRECTOR**

EDUCATION

LINKEDIN LEARNING (FORMERLY LYNDIA ACADEMY)

AUGUST 2014 – AUGUST 2015

**Program Of Study: Autodesk Revit Essentials For Architectural
And Structural Drawings**

KWAME NKRUMAH UNIVERSITY OF SCIENCE AND TECHNOLOGY, KUMASI – GHANA

(TERTIARY EDUCATION)

AUGUST 2010 – JUNE 2014

Program Of Study: Bachelor of Science Development Planning

Certificate: Degree

OPOKU WARE SCHOOL, KUMASI – GHANA (SECONDARY EDUCATION)

SEPTEMBER 2006 – JUNE 2009

Program Of Study: Business With Elective Mathematics

Certificate: WASSCE

BRYANT MISSION GRAMMAR SCHOOL, OBUASI – GHANA (BASIC EDUCATION)

1998 – 2006

Basic Education

Certificate: BECE

WORK EXPERIENCE

SEARCHPOINT LIMITED COMPANY, OBUASI – GHANA

Role: Managing Director

2025 – Date

SAGACITY WORKS, OBUASI – GHANA

Role: CEO, Freelance Architectural Designer & Planner

2017 – 2025

MPLUS DNA CO. LTD., OBUASI – GHANA

Role: Planning Engineer

2015 – 2025

BACHOR COMPANY LTD., OBUASI – GHANA

Role: Site Manager

February 2019 – June 2019

CENTER FOR INTEGRATED RURAL AND CHILD DEVELOPMENT (CIRCDEV) GHANA, NKAWIE – GHANA (NGO)

Role: Research Officer

2015 – 2017

PARLIAMENTARY SERVICES OF GHANA (DEVELOPMENT DEPARTMENT)

Role: National Service Person

August 2014 – August 2015

ANGLO GOLD ASHANTI CO. LTD., OBUASI MINE – GHANA

Role: Internship

June 2012 – July 2012



MICHAEL OSEI

**OPERATIONS
DIRECTOR**

EDUCATION

UNIVERSITY OF GHANA, ACCRA – GHANA (TERTIARY EDUCATION)

AUGUST 2017 – JUNE 2021

Program Of Study: Bachelor of Science in Business Administration

Certificate: Degree

BRIGHT SENIOR HIGH SCHOOL, KOFORIDUA – GHANA (HIGH SCHOOL EDUCATION)

SEPTEMBER 2014 – JUNE 2017

Program Of Study: General Arts With Economics

Certificate: WASSCE

TUTUKA METHODIST JUNIOR HIGH SCHOOL, OBUASI – GHANA (BASIC EDUCATION)

2006 – 2014

Basic Education Certificate: BECE

WORK EXPERIENCE

SUCCESS LINK CONSULT, OBUASI – GHANA

Role: Administrative Manager, Freelance Travel Consultant

2023 – Date

ANGLOGOLD ASHANTI HEALTH FOUNDATION, OBUASI – GHANA

Role: National Service (Occupational Health Administrative Assistant)

September 2021 – August 2022

BACHOR COMPANY LTD., OBUASI – GHANA

Role: Site Manager

February 2019 – June 2019

ANGLOGOLD ASHANTI HEALTH FOUNDATION, OBUASI – GHANA

Role: Internship

June 2018 – July 2018

June 2019 – July 2019

AFRIYIE VENTURES, OBUASI – GHANA

Role: Manager

2017 – Date

Arhin David Kwabena

DIRECTOR OF ICT & PRODUCT RESEARCH

Education _

BSc	University of Mines and Technology , Computer Science and Engineering • Tarkwa, Ghana	Jan 2022 – Sept 2026
SHS	Obuasi Senior High School , General Science • Obuasi, Ghana	Sept 2017 – Sept 2019

Certifications _

Certified AWS Cloud Practitioner Amazon Web Services (Online) • Covers foundational knowledge of AWS cloud services, security, pricing models, and global infrastructure • Prepares for cloud-based development and deployment roles • View Certification	Oct 2024 – Jan 2025
Google Project Management Certification Coursera (Online) • Gained practical skills in Agile, Scrum, risk management, project planning, and stakeholder communication • Applied knowledge in real-world tech project coordination • View Certification	Jan 2024 – June 2024

Professional Experience _

Ideation Axis , Lead Developer • Built core platform using React, Node.js, MongoDB with real-time features. • ideationaxis.com • thedthub.com • Developed Smagritrade, winner at UMaT Innovation & Career Fair 2023. • Smagritrade Buyer • Smagritrade Farmer	Remote/Hybrid Jan 2023 – Sept 2024
ImhoGen , Software Developer Intern • Revamped company website and optimized usability.	Kumasi, Ghana Oct 2023 – Dec 2023

Leadership Roles & Volunteering Work _

President , Amalitech Coding Club, UMaT • Leading workshops, hackathons and mentoring peers in software engineering.	Present
Deputy Project Manager , ACSES'25 Administration • Supported planning and execution of ACSES '25 events and projects.	2025

Ideation Axis, React Course Instructor & Open Source Lead

- Taught React.js, guided 20+ students, and coordinated open-source projects
- Successfully integrated frontend and backend systems, improving expertise in API integration and end-to-end software development lifecycle
- [in A student from my class' work](#)

Remote
Sept 2024 – Dec 2024

Ideation Axis, Frontend Development Tutor

- Mentored over 50 students in HTML, CSS, JavaScript, and popular frameworks like React and Vue.js
- Provided personalized guidance to help students overcome challenges and achieve their learning goals

Remote
May 2024 – June 2024

Projects**Printing App Management System**

- Printing management system with dynamic order workflows.

[fastprint-sage.vercel.app](#)

EcommerceX

- Full-stack e-commerce app with secure transactions and dashboards.

[github.com/Anonymous-Roys/techHaven](#)

Banking Dashboard

- Comprehensive banking dashboard utilizing full suite of Next.js features including SSR, SSG, and API routes
- Built secure authentication system using NextAuth.js with role-based access control and session management

[Banking Dashboard](#)

Educ8Africa Job Showcase

- Developed responsive single-page application within tight deadline of four hours

[educ8africa.vercel.app](#)

AI Agents (Exploratory Work) — Python, LangChain, OpenAI API

- Experimenting with autonomous AI agents for task automation and research assistance.
- Building prototypes combining frontend skills with AI backends.

2025 – Ongoing

Technical Skills

Languages: JavaScript (ES6+), TypeScript, Python, SQL, HTML, CSS, C# Frontend: React.js, Next.js, Tailwind CSS, Shadcn UI, React Native, Electron Backend: Node.js, Express.js, Django

Databases: MongoDB, MySQL, PostgreSQL, Prisma

Tools & DevOps: Git, GitHub, Docker, Postman, GitHub Actions, Figma, Vercel, Netlify, AWS, GCP Other: GraphQL, REST APIs, Web Accessibility (WCAG), Performance Optimization, Zod, Cloudinary AI/ML (Learning): LangChain, OpenAI API, Python for AI agents

English: Advanced | French: Intermediate

FINANCIAL STRENGTH

SearchPoint Limited Company operates on a solid financial foundation structured to support sustainable growth, operational efficiency, and the successful execution of projects across Information Technology, Civil Engineering, Travel and Tour Services, and Supply Chain Management.

As a duly registered Limited Company in Ghana, we maintain robust financial governance systems designed to ensure transparency, accountability, regulatory compliance, and disciplined resource management. Our financial framework is aligned with best corporate practices and structured to support both short-term operational demands and long-term strategic expansion.

Capital Mobilization Capacity

SearchPoint Limited Company possesses the institutional and operational capacity to undertake significantly large and complex projects across multiple sectors. The Company is strategically positioned to mobilize financial resources through:

- Internally generated revenue streams
- Retained earnings and structured reinvestment policies
- Strategic investor partnerships
- Joint venture arrangements
- Access to credit facilities where necessary
- Institutional and private financing collaborations

This flexible capital structure enables the Company to scale operations efficiently and meet the financial requirements of high-value contracts and long-term project engagements.

Banking and Financial Relationships

The Company maintains active relationships with reputable financial institutions in Ghana to facilitate:

- Project financing and mobilization
- Procurement transactions
- International and local payments
- Investment structuring
- Financial guarantees where applicable

These banking relationships enhance our ability to execute contracts seamlessly while maintaining strong liquidity and financial discipline.

Financial Management and Control Systems

SearchPoint Limited Company operates structured financial control mechanisms to ensure responsible fiscal management across all divisions. Our systems include:

- Annual and project-based budgeting frameworks
- Detailed financial forecasting and cash flow planning
- Project cost tracking and expenditure monitoring
- Procurement oversight procedures

- Internal financial review processes
- Compliance with tax, statutory, and regulatory obligations
- Segregation of financial duties to enhance accountability

These mechanisms ensure financial transparency, minimize risk exposure, and promote efficient utilization of resources.

Risk Management and Sustainability

The Company adopts a proactive approach to financial risk management by:

- Conducting project feasibility and financial viability assessments
- Structuring contracts to ensure sustainable cash flow
- Diversifying revenue streams across multiple sectors
- Partnering with qualified technical and financial stakeholders
- Maintaining operational reserves for project continuity

Our diversified service portfolio further strengthens financial resilience, allowing stability across varying market conditions.

Partnership and Investor Collaboration Model

SearchPoint Limited Company recognizes the importance of strategic partnerships in delivering high-value and capital-intensive projects. As such, we maintain a collaborative business model that enables:

- Co-investment arrangements
- Public-private partnership (PPP) participation
- Strategic alliances with engineering and infrastructure firms
- Financial structuring for long-term projects
- International collaboration opportunities

Through this model, the Company is able to undertake projects of significant magnitude while maintaining operational integrity and financial stability.

Commitment to Long-Term Financial Stability

Our leadership remains committed to prudent financial management, institutional growth, and sustainable expansion. By combining disciplined governance with strategic partnerships, SearchPoint Limited Company continues to strengthen its financial capacity and corporate standing.

We remain confident in our ability to mobilize the required financial, technical, and logistical resources necessary to successfully deliver projects of substantial scale and complexity, while safeguarding the interests of our clients, partners, and stakeholders.

LEGAL DOCUMENTATIONS

SearchPoint Limited Company is a duly incorporated and legally recognized Limited Liability Company under the laws of the Republic of Ghana. The Company operates in strict compliance with all statutory, regulatory, and corporate governance requirements applicable to its areas of operation.

Our legal and governance framework has been structured to ensure operational legitimacy, contractual security, regulatory adherence, and institutional credibility across Information Technology, Civil Engineering, Travel and Tour Services, and Supply Chain Management.

1. Corporate Registration and Legal Status

SearchPoint Limited Company is registered in accordance with the Companies Act of Ghana with registration number CS065430325 and possesses the full legal capacity to:

- Enter into binding contractual agreements
- Execute public and private sector projects
- Participate in national and international tenders
- Form joint ventures and strategic alliances
- Engage in investment and financing arrangements
- Acquire, manage, and dispose of assets
- Operate across multiple sectors within its approved objects

The Company maintains valid corporate documentation including:

- Certificate of Incorporation
- Company Constitution (Regulations)
- Updated Company Records and Directorship Filings

These documents establish the Company's legal standing and corporate authority to operate as a multidisciplinary consulting firm.

2. Statutory and Regulatory Compliance

SearchPoint Limited Company maintains continuous compliance with statutory obligations and regulatory authorities in Ghana. This includes:

- Tax Identification Number (TIN) Registration
- Ghana Revenue Authority (GRA) Compliance
- Up-to-date Tax Clearance Certification (where required)
- Social Security and National Insurance Trust (SSNIT) Registration and Compliance
- Business Operating Permits from relevant local authorities
- VAT Registration (where applicable)
- Compliance with labour regulations and employment laws

The Company ensures timely filing of statutory returns and fulfillment of all fiscal responsibilities in accordance with national regulations.

3. Sector-Specific and Professional Compliance

In alignment with its multidisciplinary operations, SearchPoint Limited Company adheres to professional standards and regulatory guidelines relevant to each service area, including:

Information Technology Services

- Data protection and information security best practices
- Systems management and cybersecurity compliance standards
- Ethical IT deployment and digital governance principles

Civil Engineering and Construction Services

- Compliance with engineering codes and construction standards
- Adherence to occupational health and safety regulations
- Application of approved engineering methodologies and documentation practices

Travel and Tour Services

- Compliance with travel advisory standards and documentation procedures
- Ethical travel facilitation and regulatory awareness

Supply Chain and Procurement Services

- Transparent procurement practices
- Vendor due diligence and supplier verification
- Ethical sourcing and logistics compliance

The Company remains committed to upholding industry best practices in all sectors of operation.

4. Contractual Capacity and Institutional Readiness

SearchPoint Limited Company possesses the legal and institutional capacity to undertake projects of varying scale and complexity. This includes the ability to:

- Enter into multi-year contractual agreements
- Execute engineering and infrastructure contracts
- Participate in Public-Private Partnerships (PPP)
- Collaborate with investors and financing institutions
- Form consortiums for large-scale projects
- Issue and receive contractual guarantees where required

Our legal structure ensures enforceability of agreements and protection of stakeholder interests.

5. Corporate Governance Framework

The Company operates under a structured governance system led by its Executive Directors, who provide strategic oversight and policy direction. Governance practices are designed to promote:

- Ethical leadership and accountability
- Transparency in financial and operational decision-making
- Risk management and internal control mechanisms
- Clear separation of management and operational functions
- Compliance monitoring and institutional oversight

Decision-making processes are guided by documented policies and internal control procedures to safeguard corporate integrity.

6. Risk Management and Legal Safeguards

SearchPoint Limited Company adopts proactive legal and risk management measures to ensure business continuity and project security. These measures include:

- Contract review and due diligence processes
- Project risk assessment and mitigation planning
- Structured procurement controls
- Financial risk monitoring
- Regulatory compliance audits where necessary
- Insurance coverage where applicable to project scope

This structured approach minimizes exposure to legal and operational risk while enhancing institutional stability.

7. Commitment to Ethical Business Practices

SearchPoint Limited Company conducts its operations with integrity, fairness, and professionalism. The Company maintains zero tolerance for:

- Fraudulent practices
- Conflict of interest violations
- Corrupt procurement processes
- Breach of contractual obligations

We remain committed to building trust with clients, partners, regulatory authorities, and stakeholders through lawful and ethical conduct.

8. Commitment to Continuous Regulatory Alignment

As part of our long-term growth strategy, SearchPoint Limited Company continuously reviews its legal and compliance framework to ensure alignment with evolving regulatory requirements and industry standards.

Our objective is to maintain strong legal standing, institutional credibility, and corporate integrity as foundational pillars of sustainable growth and successful project delivery.

Reg No. CS064320325

TIN : C0065315871



OFFICE OF
THE REGISTRAR
OF COMPANIES,
REPUBLIC OF GHANA



REPUBLIC OF GHANA

Certificate of Incorporation of a Company

I hereby certify that

SEARCHPOINT LIMITED COMPANY

originally called

SEARCHPOINT IT SERVICES LTD

which name was changed by Special Resolution and with the Approval of the Registrar of Companies on the 16th day of January 2026 and was **Incorporated** under the Companies Act 2019, Act 992 as a **Limited Company**, on the 24th day of March 2025

Given under my hand at Kumasi, this 16th day of January 2026

For: Registrar of Companies

HEALTH, SAFETY AND ENVIRONMENTAL (HSE) POLICY

SearchPoint Limited Company is fully committed to conducting its operations in a manner that safeguards human life, protects the environment, ensures service excellence, and promotes responsible corporate conduct across all its areas of operation: Information Technology, Civil Engineering, Travel and Tour Services, and Supply Chain Management.

We recognize that sustainable business growth is inseparable from strong health, safety, quality, and environmental management systems. Accordingly, HSQE principles are integrated into our corporate strategy, operational planning, and service delivery framework.

1. HEALTH AND SAFETY POLICY

1.1 General Commitment

SearchPoint Limited Company prioritizes the health, safety, and well-being of:

- Employees
- Clients
- Contractors and subcontractors
- Travel clients and passengers
- Vendors and suppliers
- Visitors
- Communities impacted by our operations

We are committed to preventing accidents, occupational illnesses, unsafe travel incidents, and operational hazards through proactive planning and risk control.

1.2 Health and Safety in Civil Engineering Operations

For engineering and construction-related services, we:

- Conduct pre-project risk assessments and hazard identification
- Implement site-specific safety plans
- Enforce the use of Personal Protective Equipment (PPE)
- Ensure safe equipment handling and operational procedures
- Monitor contractor safety compliance
- Promote toolbox meetings and safety briefings
- Adhere to national occupational health and safety regulations

Safety supervision and compliance monitoring are mandatory in all engineering engagements.

1.3 Health and Safety in Information Technology Operations

For IT-related services, we:

- Ensure electrical and equipment safety standards
- Implement safe server and infrastructure installation practices
- Maintain data security and cyber-risk management protocols
- Promote ergonomic workplace practices
- Ensure secure digital systems to prevent data breaches

Digital safety, cybersecurity, and information integrity are treated as essential operational risks and managed accordingly.

1.4 Health and Safety in Travel and Tour Services

For travel operations, we:

- Provide accurate travel advisory and risk information
- Ensure compliance with international travel regulations
- Promote safe travel planning and itinerary structuring
- Verify airline and transport operator compliance
- Maintain proper documentation and visa advisory standards
- Advise clients on health requirements for international travel

We recognize our responsibility in protecting the welfare of clients before, during, and after travel engagements.

1.5 Health and Safety in Supply Chain and Logistics

For procurement and logistics operations, we:

- Ensure safe handling and transportation of goods
- Monitor supplier compliance with safety standards
- Promote safe warehousing and inventory practices
- Conduct risk assessments for logistics operations
- Enforce ethical sourcing and material handling standards

2. QUALITY ASSURANCE POLICY

SearchPoint Limited Company is committed to delivering services that consistently meet or exceed professional, contractual, and regulatory standards across all four divisions.

2.1 Quality in IT Services

- Structured system development lifecycle (SDLC) practices
- System testing and validation procedures
- Data accuracy and integrity verification
- Client acceptance protocols
- Continuous technical improvement

2.2 Quality in Civil Engineering Services

- Engineering design validation and review processes
- Compliance with approved standards and codes
- Structured site supervision and reporting
- Technical documentation control
- Project milestone monitoring

2.3 Quality in Travel and Tour Services

- Accurate travel documentation processing
- Structured itinerary planning
- Reliable coordination with airlines and service providers
- Transparent client communication
- Service feedback evaluation

2.4 Quality in Supply Chain Services

- Supplier verification and due diligence
- Procurement documentation control
- Cost monitoring and efficiency management
- Delivery tracking and confirmation systems
- Performance evaluation of vendors

Quality is monitored through structured review systems and leadership oversight.

3. ENVIRONMENTAL MANAGEMENT POLICY

SearchPoint Limited Company is committed to minimizing environmental impact and promoting sustainability across its operations.

3.1 Environmental Responsibility in Engineering

- Minimizing construction waste
- Promoting sustainable design practices
- Efficient material utilization
- Environmental risk assessment during project planning

3.2 Environmental Responsibility in IT Operations

- Promoting energy-efficient IT systems
- Responsible disposal of electronic waste
- Encouraging digital transformation to reduce paper use
- Supporting cloud-based efficiency systems

3.3 Environmental Responsibility in Travel Services

- Promoting responsible tourism practices
- Advising clients on environmentally responsible travel
- Supporting sustainable travel initiatives

3.4 Environmental Responsibility in Supply Chain

- Ethical sourcing practices
- Reducing unnecessary logistics emissions
- Promoting efficient transport planning
- Working with environmentally responsible vendors

4. REGULATORY AND LEGAL COMPLIANCE

SearchPoint Limited Company complies with:

- Occupational Health and Safety regulations
- Environmental protection laws
- Engineering and construction standards
- Data protection and cybersecurity guidelines
- Travel and tourism regulatory frameworks
- Procurement and logistics best practices

Compliance is continuously monitored through internal review mechanisms.

5. RISK MANAGEMENT AND CONTINUOUS IMPROVEMENT

We adopt a structured risk-based approach to HSQE management, including:

- Pre-project risk identification
- Ongoing hazard monitoring
- Internal audits and evaluations
- Corrective and preventive action implementation
- Continuous policy review and updates

We encourage open reporting of risks and maintain a zero-tolerance approach to unsafe practices.

6. LEADERSHIP COMMITMENT AND ACCOUNTABILITY

The Executive Directors and Management Team of SearchPoint Limited Company assume full responsibility for the implementation, communication, and enforcement of this HSQE Policy.

All employees, contractors, and partners are required to adhere to this policy as a condition of engagement.

At SearchPoint Limited Company:

- Safety is mandatory.
- Quality is non-negotiable.
- Integrity is fundamental.
- Environmental responsibility is shared.

PLANT AND EQUIPMENT RESOURCES

SearchPoint Limited Company operates a flexible, technology-driven, and partnership-supported asset framework designed to ensure efficient project execution across Information Technology, Civil Engineering, Travel and Tour Services, and Supply Chain Management.

As a multidisciplinary consulting firm, the Company adopts an optimized operational model that combines essential in-house technical resources with structured access to specialized equipment and logistics through strategic partnerships. This model enables the Company to remain agile, cost-efficient, and scalable while maintaining the capacity to execute projects of significant magnitude.

1. DIGITAL AND TECHNOLOGICAL INFRASTRUCTURE

SearchPoint Limited Company maintains a strong digital operational backbone that supports consulting, engineering, travel coordination, and supply chain activities.

1.1 Corporate Website and Online Presence

The Company operates an official website which serves as:

- A corporate information platform
- A client engagement and communication channel
- A service presentation and portfolio showcase
- A digital contact and inquiry interface

- A branding and institutional visibility tool

The website enhances transparency, accessibility, and professional credibility while enabling client interaction at both local and international levels.

1.2 IT Systems and Software Tools

To support service delivery, the Company utilizes:

- High-performance computing systems for engineering and IT operations
- Licensed engineering design and drafting software (AutoCAD, Revit, BIM platforms)
- Project management and scheduling software
- Database management systems
- Secure data storage and backup solutions
- Digital documentation and reporting tools
- Communication and collaboration platforms

These digital tools enable efficient project planning, documentation control, remote coordination, and structured reporting.

2. ENGINEERING AND TECHNICAL RESOURCES

For Civil Engineering and project consultancy services, the Company maintains access to:

- Engineering workstations for design and modeling
- Digital drafting and modeling systems
- Technical documentation preparation systems
- Project supervision tools
- Site inspection and reporting tools

Where physical construction equipment is required, SearchPoint Limited Company engages certified equipment providers and technical partners to mobilize:

- Earthmoving machinery
- Concrete production equipment
- Scaffolding systems
- Surveying instruments
- Specialized engineering tools

This partnership-based approach allows the Company to undertake engineering projects without maintaining capital-intensive idle assets, thereby ensuring operational efficiency and scalability.

3. TRAVEL AND TOUR OPERATIONAL RESOURCES

For Travel and Tour Services, the Company operates:

- Secure digital booking and coordination systems
- Client documentation processing tools
- Travel advisory communication systems
- Structured itinerary planning platforms
- Partner-based airline and hospitality coordination systems

Through structured collaboration with airlines, travel operators, and hospitality partners, the Company ensures smooth service delivery without the need for asset-heavy infrastructure.

4. SUPPLY CHAIN AND PROCUREMENT RESOURCES

To support procurement and logistics operations, the Company utilizes:

- Vendor management systems
- Inventory planning and tracking tools
- Procurement documentation systems
- Logistics coordination platforms
- Digital cost monitoring and reporting systems

The Company maintains strong working relationships with suppliers, logistics providers, and transport operators to ensure timely sourcing, mobilization, and delivery of goods and equipment.

5. MOBILITY AND PROJECT DEPLOYMENT MODEL

SearchPoint Limited Company adopts a responsive deployment model supported by:

- Flexible transportation arrangements
- On-demand logistics partnerships
- Rapid personnel mobilization capability
- Remote project monitoring systems
- Digital communication and coordination tools

This model enables nationwide service delivery while maintaining cost efficiency and operational flexibility.

6. STRATEGIC ASSET MODEL AND SCALABILITY

Rather than maintaining extensive idle heavy equipment, SearchPoint Limited Company operates a strategic asset-light model supported by:

- Pre-qualified equipment partners
- Approved vendor networks
- Technical collaboration agreements
- Investor-supported expansion capacity

This approach allows the Company to scale operations quickly for large and complex projects while maintaining financial discipline and operational efficiency.

7. COMMITMENT TO CONTINUOUS INFRASTRUCTURE IMPROVEMENT

SearchPoint Limited Company continuously invests in:

- Digital systems upgrades
- Software licensing and updates
- Technology-driven efficiency improvements
- Structured operational tools
- Secure communication systems

The Company remains committed to strengthening its digital and operational infrastructure in alignment with evolving industry standards and client expectations.

SERVICE DELIVERY APPROACH

SearchPoint Limited Company adopts a structured and client-focused service delivery framework designed to ensure efficiency, accountability, and measurable outcomes across all its operational divisions, including Information Technology Consulting, Civil Engineering Services, Travel and Tour Services, and Supply Chain Management.

Our service delivery methodology is guided by systematic planning, professional execution, and continuous monitoring to ensure that all projects meet the highest standards of quality and performance.

1. Needs Assessment and Consultation

Every engagement begins with a comprehensive assessment of client requirements. During this stage, we engage stakeholders to understand project objectives, operational challenges, technical requirements, and expected outcomes.

2. Strategic Planning and Solution Design

Following the initial assessment, our team develops structured strategies and technical plans tailored to the specific needs of the project. This includes feasibility evaluation, technical planning, resource allocation, and project scheduling.

3. Implementation and Execution

Once a clear plan is established, our team deploys the necessary expertise, digital tools, and operational resources to execute the project in accordance with agreed specifications and timelines.

4. Monitoring and Quality Control

Throughout project implementation, SearchPoint Limited Company maintains strict quality control procedures. Continuous monitoring and evaluation ensure that all activities remain aligned with project objectives and industry standards.

5. Delivery, Reporting, and Client Support

Upon project completion, comprehensive reports and documentation are prepared and submitted to the client. Where necessary, post-project support and advisory services are provided to ensure sustained performance and long-term value.

This systematic approach enables SearchPoint Limited Company to deliver reliable, efficient, and scalable solutions to its clients.

COMPETITIVE ADVANTAGE

SearchPoint Limited Company distinguishes itself through a multidisciplinary service approach, strong leadership oversight, and a flexible operational structure that enables the Company to respond effectively to diverse client needs.

Our competitive advantage lies in the integration of technical expertise, digital capability, and strategic partnerships that allow us to deliver comprehensive solutions across multiple industries.

Key strengths that position the Company competitively include:

Multidisciplinary Expertise

The Company offers integrated services across Information Technology, Civil Engineering, Travel and Tour Services, and Supply Chain Management, allowing clients to access multiple professional solutions from a single organization.

Flexible Operational Model

Through strategic partnerships and resource collaborations, the Company is able to undertake projects of varying scale while maintaining operational efficiency and cost effectiveness.

Technology-Driven Operations

SearchPoint Limited Company leverages modern digital tools, engineering software, and online communication systems to enhance service delivery and project management.

Strong Leadership and Governance

The Company is led by an experienced team of Executive Directors with cross-sector experience in technology, engineering, project management, and business administration.

Client-Centered Approach

We prioritize client satisfaction through transparent communication, structured project management, and consistent delivery of professional services.

These strengths position SearchPoint Limited Company as a reliable partner capable of delivering innovative and practical solutions across multiple sectors.

CORPORATE SOCIAL RESPONSIBILITY

SearchPoint Limited Company recognizes that responsible business practices play an important role in sustainable development and community advancement. The Company is committed to conducting its operations in a manner that contributes positively to society while maintaining high professional and ethical standards.

Our Corporate Social Responsibility commitments include supporting initiatives that promote education, technology awareness, environmental responsibility, and community development.

SearchPoint Limited Company seeks to contribute to capacity development by encouraging knowledge sharing and skills advancement within the fields of technology, engineering, and professional services.

The Company also promotes responsible operational practices that encourage safety, efficiency, and environmental awareness across all projects and engagements.

Through these commitments, SearchPoint Limited Company aims to contribute meaningfully to national development while maintaining a responsible and sustainable business model.

STRATEGIC GROWTH AND FUTURE OUTLOOK

SearchPoint Limited Company is committed to sustainable growth and long-term value creation through continuous improvement, strategic partnerships, and expansion of its service capabilities.

As a multidisciplinary organization operating in Information Technology Consulting, Civil Engineering Services, Travel and Tour Services, and Supply Chain Management, the Company seeks to position itself as a reliable professional services provider capable of supporting both private and public sector development initiatives.

The Company's strategic growth agenda focuses on strengthening its operational capacity, expanding its professional network, and adopting innovative technologies that enhance efficiency and service delivery. Through ongoing investment in digital infrastructure, technical expertise, and institutional development, SearchPoint Limited Company aims to continuously improve the quality and scope of its services.

In line with its long-term objectives, the Company is open to forming strategic partnerships with investors, engineering firms, technology companies, logistics providers, and international collaborators. These partnerships will enable the Company to undertake larger and more complex projects while maintaining high standards of professionalism and accountability.

SearchPoint Limited Company also seeks to expand its presence within Ghana and beyond by contributing to infrastructure development, digital transformation initiatives, travel facilitation services, and efficient supply chain systems.

Through disciplined leadership, strong governance structures, and a commitment to innovation, the Company is confident in its ability to grow into a trusted and influential organization within the industries it serves.

CONTACT US

SEARCHPOINT LIMITED COMPANY

Driving innovation, engineering solutions, and professional services for sustainable growth.

Contact Us

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DIRECTORS' CLOSING REMARKS

At SearchPoint Limited Company, we are driven by a shared vision to build a dynamic and forward-thinking organization that delivers professional solutions across Information Technology Consulting, Civil Engineering Services, Travel and Tour Services, and Supply Chain Management.

As Directors of the Company, we remain committed to maintaining the highest standards of professionalism, integrity, and operational excellence in every project and engagement we undertake. Our collective leadership is guided by the belief that sustainable growth is achieved through innovation, strong partnerships, disciplined management, and consistent value delivery to our clients.

Through the integration of technology, engineering expertise, and strategic operational support, we strive to provide solutions that respond effectively to the evolving needs of businesses, institutions, and communities.

We recognize that long-term success is built on trust and collaboration. For this reason, we continue to strengthen our organizational capacity, expand our professional network, and pursue strategic partnerships that will enable us to undertake projects of increasing scale and complexity.

As we look toward the future, we remain confident in the potential of SearchPoint Limited Company to grow into a trusted and influential organization within the industries we serve.

We extend our sincere appreciation to our clients, partners, and stakeholders for their continued confidence and support, and we look forward to building enduring relationships that drive mutual growth and shared success.

The Executive Directors
SearchPoint Limited Company